

Sub:- Approval of Internship Policy for students.

As per the directions received from Director General, to regulate the existing system of Internship of Students from various colleges, HRS-PER has drafted an "Internship Policy" (enclosed) to be implemented in NCCBM after the approval of the Competent Authority.

DG is requested to kindly approve the enclosed "Internship Policy".



SI-PER


HOS-HRS


HRS-PER

Approved / Not Approved


DG

19/7/2021




P. dincam. 22/2

19/7

Summer Training/ Internship programmes at NCCBM

NCCBM offers Summer Training / Internship programmes to graduate/postgraduate students who would like to pursue their academic projects from 01 - 06 months as part of their academic curriculum. Students are advised to visit NCCBM's website (www.ncbindia.com) to get prior information on various R&D projects/activities being undertaken at NCCBM.

Terms and Conditions for Summer Training/ Internship programmes at NCCBM

- A maximum of 30 Students in total (for all departments) in all subjects from Universities/institutions/colleges are permitted at a time for Summer Training / Internship programmes at NCCBM. Director-General reserves the right to increase or decrease number of interns depending upon the merit list. Students from institutional collaborations will also be covered under this.
- Students for training / Internship programmes at NCCBM have to submit a recommendation letter from their Head of Organization/Department on their Institutional Letter Head along with the CV & Identity card copy. Letter to be addressed to:

Head of Services
HRS (PER)
34 Km Stone, Delhi-Mathura Road (NH-2),
Ballabgarh, Haryana - 121004, India
- Applications received will be screened based on marks/grade. Students with CGPA 6.0 (60% marks) and above from IIT's/NIT's/ Institutes of eminence and CGPA 6.5 (65% marks) and above from other universities will be eligible for training at NCCBM. Preference will be given to students coming from reputed organizations like IITs, NITs and Universities.
- After screening, students will be called for online/ offline interaction with the concerned HOCs/HoSs of NCCBM and selected students will called for internship.



Handwritten signature in blue ink, possibly reading 'NCCBM' or similar, with a date '22/12/20' written below it.

