



राष्ट्रीय सीमेंट एवं भवन सामग्री परिषद् (भारत सरकार के वाणिज्य एवं उद्योग मंत्रालय के प्रशासनिक शासनाधीन)

NATIONAL COUNCIL FOR CEMENT AND BUILDING MATERIALS

(Under the Administrative Control of Ministry of Commerce & Industry, Govt. of India)

३४ कि.मी. स्टोन / 34 Km Stone, दिल्ली-मथुरारोड (राष्ट्रीय राजमार्ग-२) Delhi-Mathura Road (NH-2)

बल्लभगढ़ - १२१००४ / Ballabgarh-121004, हरियाणा / Haryana, भारत / India

दूरभाष / Ph : +91-129- 2666600; वेबसाइट / Website: - www.ncbindia.com

REQUIRES SENIOR PROJECT ASSOCIATE AND PROJECT ASSOCIATE-II

Name of Post	Project Title & Duration	Eligibility Criteria	Job Profile	Upper Age Limit (Years)	Consolidated Salary	No. of Posts
Senior Project Associate Post Code: CME-01	Engineering, Construction and Supply of Machineries for Setting Up A 600 Tpd Green Field Cement Plant on Turnkey Basis at Tao Tao, Louvakou District, The Republic of Congo Duration: 1 year which may be extended as per project requirement	Qualification: BE/B.Tech in Mechanical Engineering Experience: 4 Years post-qualification experience in the field of project management including at least 2 years for project site supervision	Project Management & site supervision (at Tao Tao, Republic of Congo) which include supervision for equipment erection, preparation of project reports, verification of works as per approved drawing and documents, verification of contractor invoices as per site work etc.	35	Rs 57000 + HRA per month	01 UR
Project Associate - II Post Code: CME-02	Process design and integration of RDF/biomass gasification to cement plant cement plant calciner to enhance alternative fuel utilization in Indian Cement Industry Duration: 1 year which may be extended as per project requirement	Qualification: BE/B.Tech in Chemical/ Mechanical Engineering Experience: 2 years post qualification experience in the field of Thermochemical conversion process like Gasification/ Pyrolysis/ Combustion/ Waste to energy	Project Management, site visits, performing experiments, Modelling, and preparation of reports	35	(i) Rs. 42000/- + HRA to scholars who are selected through a process as mentioned in SN 4 of General terms and conditions (ii) Rs. 33,000/- + HRA for others who do not fall under (i) above.	01 UR



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GENERAL TERMS AND CONDITIONS / OTHER DETAILS:

1. In supersession of existing Terms & Conditions on the subject cited above, the following Terms & Conditions are being prescribed for recruitment on project basis contract in National Council for Cement and Building Materials (NCB). The advertised post is exclusively for the projects mentioned against the posts in this advertisement.
2. The applicant must be a citizen of India.
3. The Advertisement number and post code is to be clearly indicated on the top of the envelope containing the application as well as in the application format.
4. Scholars who are selected through National Eligibility Tests- CSIR-UGC NET including lectureship (Assistant Professorship) or GATE or (b) A Selection process through National level examinations conducted by Central Government Departments and their Agencies and Institutions
5. Reservation & Concession/Age Relaxation applicable as per Government of India Rules.
6. SC/ST/OBC(NCL)/PWDs/EWS/Ex-Serviceman candidates shall produce the required certificate in the prescribed format duly signed by the issuing authority at the time of Personal Discussion. OBC(NCL)/EWS candidates shall produce the relevant certificate.
7. No Relaxation/Concession in Qualification and Experience.
8. The crucial date for determining (age) eligibility will be the Closing Date of the receipt of application at NCB Ballabgarh.
9. Candidate(s) working as regular employee in Government/PSUs/ Autonomous bodies etc. shall submit their application through proper channel or shall submit '**No Objection Certificate**' from their present employer along with the application, failing which the application shall be summarily rejected at the time of screening. Advance copy received on or before the closing date of the receipt of application at NCB will be considered provisionally.



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Employees on contract basis / young professionals need to submit the copy of appointment (contract) letter issued by the Employer along with the application.

10. Applicants shall fill the application form (available at NCB Website i.e. www.ncbindia.com);

- (a) Advertisement Number
- (b) Post Code
- (c) Name of the applicant
- (d) Father / Spouse Name
- (e) Date of Birth, Nationality
- (f) Address for correspondence
- (g) Category (SC/ST/OBC/EWS etc)
- (h) Educational Qualification details from High School onwards
- (i) Experience in detail
- (j) Declaration
- (k) Contact details (Mobile no., email id)
- (l) Signature of the candidate with date and place.

11. Applicants shall enclose the following documents along with the application:

- (a) Proof of Date of Birth
- (b) Identity Proof (any one of the following): Aadhar Card, Pan Card, Passport, Voter I-Card, Driving License or any other identity card issued by Govt. of India.
- (c) Caste Certificate (SC/ST/OBC etc.) and EWS Certificate from Competent Authority.
- (d) Copies of Educational Qualifications (certificates & mark sheets)
- (e) Experience certificates from the employer
- (f) No Objection Certificate from employer wherever required



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- (g) Recent Passport Size (Colour Photograph) – 2 Nos.
- (h) Any other relevant documents

12. If any document/ certificate furnished is in a language other than Hindi or English, a self-attested transcript of the same is to be submitted.
13. Applications received at NCB without any / or all information as mentioned in point no. (10) and without any / all documents (enclosure along with application) as mentioned in point no. (11) shall be rejected and will not be considered.
14. Incomplete application and / or application(s) received after the last date for whatever reason, including postal delay, will neither be considered nor any correspondence in this regard will be entertained.
15. Only post qualification experience after completion of minimum essential qualification against which the candidate will apply will be counted as effective experience.
16. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidates as recommended by the Screening Committee will be invited for Personal Discussion. The final merit list will be prepared on the basis of the performance of the candidates in the Personal Discussion.
17. The decision of the Director General of National Council for Cement and Building Materials (NCB) in all matters relating to eligibility, acceptance or rejection of applications, conduct of Personal Discussion and not to fill up all or any of the posts will be final and binding on the candidates and no enquiry or correspondence shall be entertained in this regard from any individual.
18. Mere fulfilment of qualification may not confer any right to short listing for Personal Discussion.
19. No interim enquiries will be entertained from any applicant on any of the issues related to the ongoing recruitment process.
20. NCB reserves the right to amend/delete/ or cancel any advertisement (part or full) at any point of time without mentioning any reason.
21. Not all posts need to be filled if suitable candidates are not found.
22. All manpower position are co-terminus with the project.
23. Any amendment or any post advertisement information shall be uploaded on NCB Website only.



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24. Canvassing in any form and/or bringing influence political or otherwise will be treated as a disqualification for the post.
25. All selected officials shall be required to submit Police verification and medical examination report from the authorized Medical Practitioner before their joining. However, in the event of urgent requirement they may be joined immediately upon their availability, subject to submission of Medical Examination Report at the time of joining and Police Verification Report within a period of 02 months after joining.
26. The officials may be expected to conduct themselves in accordance with the rules and regulations of the National Council for Cement and Building Materials. You may be expected to demonstrate high moral character, integrity, secrecy of office and dedication of work while discharging duties.
27. No travel allowance will be reimbursed for the candidates appearing for Personal Discussion.
28. **Last Date for Receipt of Applications:** 10th March 2025. Extension of Last date and further change, if any, would be intimated on the NCB website i.e. www.ncbindia.com. Shortlisted candidates will be called for interview on 25th March 2025.
29. **How to Apply:** The candidates are requested to download application form (available at NCB website) and submit the same duly filled to the above postal address with recent passport size photograph (2 nos.) to the Director General, National Council for Cement and Building Materials, giving all details as mentioned in point no. 10 along with self-attested documents copies as mentioned in the point no. 11 of this advertisement.
30. Candidates may visit NCB website at www.ncbindia.com for details.

*****END*****



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(UNDER THE ADMINISTRATIVE CONTROL OF MINISTRY OF COMMERCE & INDUSTRY, GOVT.OF INDIA)
34 KM STONE, MATHURA ROAD, BALLABGARH

Application Form for SENIOR PROJECT ASSOCIATE AND PROJECT ASSOCIATE-II

*The hard copy to be filled by the candidate in his/her own handwriting. All the columns
Should be properly filled in. Incomplete application form will be rejected summarily.*

*Affix recent
passport size
photograph duly
signed by the
candidate*

Advertisement No. : C/02/2025 (01)

1. Post applied for :
2. Name of candidate (in BLOCK Letters) :
3. Marital Status :
4. Father's / Husband Name :
5. Date of Birth : ____ : ____ : ____
6. Age as on 10.03.2025 : ____ Years ____ Month ____ Days
7. Aadhar Card No. /PAN No.
8. Nationality :
9. Address
 - a. Correspondence Address :
 - City & Pin Code :
 - State :
 - Mobile No. :
 - Email ID :

b. Permanent Address :
 City & Pin Code :
 State :
 Mobile No. :
 Email ID :

10. State whether you are a member of : SC
 Schedule Caste/Schedule Tribe/Other ST
 Backward Class. If so, attach an attested OBC
 Copy of the certificate in support of your GEN
 Claim. PWD
 EWS

11. Educational / Professional Qualifications (*a self attested copy of each certificate / marks statement must be enclosed with the application*) :

	Examination Passed	Course Duration	Division	Percentage *	Year of Passing	Board/ University	Subjects
High School							
Intermediate							
Diploma							
Graduate							
Post Graduate							
Ph.D Title (Awarded/Thesis Submitted)							
Any other							

* Wherever CGPA is applicable, the same should be indicated in equivalent actual percentage.

12. Total Experience : Years _____ Months _____

13. Employment Details in (Chronological Order starting from current occupation):

Name & Address of Employer	Post Held	Pay Scale	Date From	Date to	Nature of Duties

(Any additional information may be given in additional sheets)

14. CSIR-UGC NET including :
Lectureship (year; roll no., rank)

15. GATE (year; registration no.; valid :
score; rank)

16. Number of publication in SCI :
journals, if any (attach photocopy of
first page)

Declaration: I _____ hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief and in the event of any of the information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled and action initiated against me.

Date:

Candidate's Signature

Place:

(_____)
Full Name