



## NATIONAL COUNCIL FOR CEMENT AND BUILDING MATERIALS

(Under the Administrative Control of DPIIT, Ministry of Commerce and Industry, Govt. of India)  
NCB Bhavan, Old Bombay Road, Near Raidurgam Police Station, Chitrapuri Colony PO,  
Hyderabad-500 104, Telangana Phone : 040-23180400/417; Website : www.ncbindia.com

### **NCB, Hyderabad – Notification for engagement of Apprentices for the year 2025 – 26** **under Apprenticeship (Amendment) Act 1973**

NCB, Hyderabad invites applications for the following categories from eligible B.Tech (Civil Engg.- with min. 60% marks) & B.Sc. (Maths, Physics & Chemistry- with min. 60% marks) candidates (passed during 2021, 2022, 2023, 2024, 2025) hailing from Andhra Pradesh, Telangana, Tamilnadu, Karnataka, Kerala, Puducherry and Lakshadweep for undergoing one year Apprenticeship training under the Apprenticeship (Amendment) Act 1973.

S.No.	No. of Apprentices required	Duration	Monthly Stipend (Rs.)	Qualifications	Year of Passing	Discipline	Apprenticeship Title/ Project Title
A	01	One year from the date of joining	9000/-	B.Tech with min. 60 % marks	2021, 2022, 2023, 2024, 2025	Civil Engg.	Sponsored Projects & Laboratory Activities – Civil Works
B	02	One year from the date of joining	9000/-	B.Sc. with min 60 % marks	2021, 2022, 2023, 2024, 2025	Maths, Physics, Chemistry- MPC	Cement Testing

#### **GENERAL TERMS AND CONDITIONS/OTHER DETAILS:**

1. The name of the post is to be clearly indicated on the top of the envelope containing the application as well as in the application format.
2. The B.Tech (Regular - full time) & B.Sc. degree (Regular - full time) granted by a University in relevant discipline – UGC approved.
3. Age limit will be followed as per Apprenticeship Rules.
4. Guidelines under Apprentices Act on Reservation for SC/ST/OBC/PwD will be followed. The candidates shall produce the required certificate in the prescribed format duly signed by the issuing authority at the time of Certificate Verification.
5. No Relaxation/Concession in Qualification.
6. The crucial date for determining (age) eligibility will be the Closing Date of the receipt of application at NCB Hyderabad.
7. Candidates, who have already undergone or are currently undergoing apprenticeship under Apprenticeship (Amendment) Act, 1973, and/or having one year or more experience are “Not Eligible to apply”

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8. Shortlisting of candidates will be done based on the percentage of marks obtained in the basic prescribed qualification as applicable to the respective disciplines. Shortlisted candidates shall be intimated through their Email IDs' given in the application form. Shortlisted candidates have to appear for Certificate Verification and interview at NCB – Hyderabad Unit.
9. The selected candidates have to enroll with BOAT-NATS Portal on joining for the Apprenticeship.
10. Applicants shall enclose the following documents along with the application:
  - a. Proof of Date of Birth
  - b. Identity Proof (any one of the following): Aadhar Card, Pan Card, Passport, Voter I-Card, Driving License or any other identity card issued by Govt. of India.
  - c. Caste Certificate (SC/ST/OBC/PwD etc.) from Competent Authority.
  - d. Copies of Educational Qualifications (certificates & mark sheets)
  - e. Recent Passport Size (Colour Photograph)–2 Nos.
  - f. Aadhar Card
  - g. Any other relevant documents
11. If any document/certificate furnished is in a language other than Hindi or English, a self-attested transcript of the same is to be submitted.
12. Applications received at NCB without any/all documents (enclosure along with application) as mentioned in point no. (10) shall be rejected and will not be considered.
13. Incomplete application and / or application(s) received after the last date for whatever reason, including postal delay, will neither be considered nor any correspondence in this regard will be entertained.
14. The decision of the Director General of National Council for Cement and Building Materials (NCB) in all matters relating to eligibility, acceptance or rejection of applications, conduct of Personal Discussion and not to fill up all or any of the posts will be final and binding on the candidates and no enquiry or correspondence shall be entertained in this regard from any individual.
15. Mere fulfillment of qualification may not confer any right to short listing of candidates.
16. No interim enquiries will be entertained from any applicant on any of the issues related to the ongoing recruitment process.
17. NCB reserves the right to amend/delete/or cancel any advertisement (part or full) at any point of time without mentioning any reason.
18. Not all apprentices need to be filled if suitable candidates are not found.
19. Any amendment or any post advertisement information shall be uploaded on NCB Website only.

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20. Canvassing in any form and/or bringing influence political or otherwise will be treated as a disqualification.
21. All selected Apprentices shall be required to submit medical examination report from the authorized Medical Practitioner before their joining. However, in the event of urgent requirement they may be joined immediately upon their availability, subject to submission of Medical Examination Report at the time of joining within a period of 01 month after joining.
22. No, apprentices do not automatically have a right to a permanent position after completion of their training in NCB.
23. The Apprentices may be expected to conduct themselves in accordance with the rules and regulations of the National Council for Cement and Building Materials. You may be expected to demonstrate high moral character, integrity, secrecy of office and dedication of work while discharging duties.
24. No travel & Boarding allowance will be reimbursed for the candidates appearing for Certificate Verification.
25. **Last Date for Receipt of Applications: 21 days from the date of placement of the advertisement in BOAT-NATS Portal.** Extension of Last date and further change/amendment, if any, would be intimated on the NCB website i.e. ***www.ncbindia.com*** as well as ***BOAT-NATS Portal***. Shortlisted candidates will be intimated for Certificate Verification through email/placed on NCB's Website / BOAT-NATS Portal.
26. **How to Apply:** The candidates are requested to submit their application form to the above postal address with recent passport size photograph (2 nos.) to the Jt. Director & Unit-in-Charge, National Council for Cement and Building Materials, Hyderabad giving all details along with self-attested documents copies as mentioned in the point no. 10 of this advertisement.
27. Candidates may visit NCB website at ***www.ncbindia.com*** for details.

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