



Centre for Continuing Education Services
National Council for Cement and Building Materials
(Under Administrative Control of Ministry of Commerce & Industry, Govt. of India)
34 Km Stone, Delhi-Mathura Road (NH-2), Ballabgarh -121 004 (Haryana), INDIA
Phone : +91-129-4192245 / 469 / 468 / 467, 2241453; **Fax** : +91-129-2302300(D), 2242100, 2246175
Email: cceb@ncbindia.com; **Website** : www.ncbindia.com

Ref : CCE-02/LTC-1/Cem/B/2018
06 August 2018

AS PER LIST ENCLOSED

Sub. : Admission to One-year Post Graduate Diploma Course in Cement Technology at NCB-Ballabgarh for the Session 2018–19

Dear Sir / Madam

With reference to your application for admission to the subject course, you are advised to appear for written test and interview as indicated below :

Written Test : **Friday, 24 August 2018**, 1000 hrs

Interview : **Friday, 24 August 2018**, 1400 hrs

Venue : National Council for Cement and Building Materials
34 KM Stone, Goodyear Chowk, Delhi-Mathura Road (NH-2)
Ballabgarh-121 004, Faridabad, Haryana

TA/DA/Boarding/Lodging charges will not be paid for attending the test and interview.

You are advised to bring with you the following documents in original :

- All marks/grade sheets and degree certificates (starting from High School or equivalent upto qualifying degree)
- Proof of age, certificate of special category (SC/ST/BC/OBC/Disabled etc.) from appropriate authority
- Two recent passport size photographs

The written test will cover basic concept of chemistry, mathematics and physics. Only those candidates, who qualify the written test and interview, will be offered admission to the PG Diploma Course. The selected candidates will be informed immediately after the interview and they will be required to pay the course fee of **Rs 90,000/-** (Rupees Ninety thousand only) by SBI Collect Portal or through RTGS/NEFT in favour of **National Council for Cement and Building Materials**.

In addition to the course fee, the selected candidates will have to pay a sum of **Rs 5,000/-** (Rupees Five thousand only) towards **Security Deposit, refundable** on completion of the course. In case of your selection to the course, if you fail to pay the course fee within two days, you will forfeit your chance of admission to the course. Selected candidates will have to make their own arrangements for boarding and lodging during the period of the course. However, limited unfurnished accommodation is available in NCB Staff Colony, for which nominal rent is to be paid by the candidates.

Please confirm immediately by return email/fax (cceb@ncbindia.com or 0129-2302300) regarding your attending the test and interview as per above schedule. The route map of NCB-Ballabgarh unit is enclosed for your convenience.

Thanking you

Yours faithfully
for National Council for Cement and Building Materials

Dr. N K Tiwary
General Manager
Centre for Continuing Education Services
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Encl : a/s

NCB UNITS

Hyderabad

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Ahmedabad

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